



Holy Martyrs | St. Jude | St. Gregory the Great | Sacred Heart

**2024-2025 REQUEST FOR SUBSIDY FOR TUITION**

The Parish of the Holy Eucharist is proud to support families choosing to provide their children with a Catholic education. In partnership with Catholic Schools, it is our hope that we can give our young people a solid foundation in their relationship with Jesus Christ. *The source and summit of the life of a Catholic is the Sunday Eucharist.*

The Pastor and Pastoral and Finance Councils have agreed that families who attend Mass on a regular basis may request that money received from offertory be used to support parishioners sending their children to Catholic schools, thereby reducing their tuition burden. **Therefore, attendance, participation, and support in and for the life of the Parish of the Holy Eucharist is vital for sustaining a Catholic faith.**

**INSTRUCTIONS:**

1. Please complete and return this form to the Parish Office, or scan and email to: [pothe.faithformation@portlanddiocese.org](mailto:pothe.faithformation@portlanddiocese.org)
2. Our Director of Faith Formation will reach out to you to schedule a 30-minute check-in meeting along with the Pastor before approval is granted. After which, you will be notified of grant approval in a timely manner.
3. If this form is not approved by the Pastor, you will be expected to pay the full tuition rate.

Parent(s) Name(s): \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone number: \_\_\_\_\_

Email address(s): \_\_\_\_\_

We are registered members of the Parish: ☐ Yes ☐ No Offertory Envelope #: \_\_\_\_\_

We contribute online through the Parish's WeShare online giving platform: ☐

Primary Church where we worship: ☐ Holy Martyrs ☐ St. Jude  
☐ St. Gregory the Great ☐ Sacred Heart

1. Student Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade (2024-2025): \_\_\_\_\_

2. Student Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade (2024-2025): \_\_\_\_\_

3. Student Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade (2024-2025): \_\_\_\_\_

4. Student Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade (2024-2025): \_\_\_\_\_

**\*\*\*PLEASE READ AND SIGN AGREEMENT ON REVERSE SIDE\*\*\***



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### TUITION SUBSIDY AGREEMENT

#### I (We) agree to abide by the following:

- The family must be registered in the parish.
- Regular participation is defined as attending Mass within the Parish of the Holy Eucharist a *minimum of two thirds of the year*.
- Before applying for a subsidy, there should be a year of regular participation in the parish. If the family has just moved into the parish, we ask that they provide the contact information for their former parish.
- Due to the many churches and size of the parish, *the objective measure for attendance is the use of the parish budget envelopes*.
- *The amount placed in the budget envelope has no bearing on the decision to grant the subsidy*. One may place an empty envelope in the offertory and that will register one's attendance at Mass.
- A family may use their POTHE offertory envelopes in any of the four churches of our parish. If a family utilizes electronic giving through WeShare, they will still be required to deposit offertory envelopes or personally identified e-offertory cards into the offertory baskets.
- If one places multiple weeks of envelopes in the same week, *they are registered only on the week it is given*.
- The pastor makes the final decision for the tuition subsidy to the schools with the understanding that families may request a meeting with him if there are any concerns over any decisions made.
- *I further understand that during the academic year, the Pastor may revoke the subsidy if we are not following the standards established by the parish. If this happens, the Pastor will notify the school and the family would be expected to pay the full tuition rate to the school.*

Parent's (Guardian's) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### FOR OFFICE USE ONLY

☐ Gabriel    ☐ WeShare    ☐ Offertory Envelopes    ☐ Faith Formation    ☐ Time/Talent  
*Approved for Subsidy?*    ☐ Full subsidy    ☐ Partial subsidy    ☐ No subsidy

Amount awarded: \$ \_\_\_\_\_

#### TO BE COMPLETED BY THE PASTOR:

I, the undersigned Pastor of the Parish of the Holy Eucharist, do hereby **approve ( ) disapprove ( )** the request for Parish Subsidy of the above signed parents/guardians, if the children are accepted by the named school and verify they are active and contributing members of our parish.

Pastors' signature: \_\_\_\_\_ Date: \_\_\_\_\_